



SACRED HEART SEMINARY AND SCHOOL OF THEOLOGY seeks candidates for two full-time Instructor of English positions. The positions require on-site teaching of various levels of English language instruction (beginner to advanced) for the seminary's English and Culture Studies Program (ECSP). Students are composed of international priests, vowed religious, and diocesan seminarians, coming from a variety of backgrounds and countries. Each position constitutes a nine-month, non-ranked, full-time academic faculty appointment with benefits, with a start date of Aug. 20, 2026. Both positions are renewable with the approval of the chief academic officer.

Located in Franklin, Wisconsin, [Sacred Heart Seminary and School of Theology](#) (SHSST) is a Roman Catholic seminary and graduate-level, accredited institution of higher learning. Sponsored by the Priests of the Sacred Heart, SHSST specializes in priestly formation for men of all ages. Additionally, SHSST offers the Master of Divinity and the Pontifical Baccalaureate in Theology degrees for seminarians seeking priestly ordination, MA degrees in Catholic Studies and Theology for seminarians and lay students seeking advanced religious education, and an English and Cultural Studies Program (ECSP) for religious and seminarians from around the world seeking to learn or improve their English skills for liturgical presiding, pastoral ministry, or further studies.

Position Responsibilities:

- Plan well-organized, student-centered ESL/ESOL (English as a Second Language/English for Speakers of Other Languages) lessons that employ a variety of techniques with an emphasis on students speaking, reading, writing and listening
- Assist with ESL learners' acculturation and/or integration into American life
- Help develop the class curriculum with team members and monitor and revise as appropriate to maintain course effectiveness; assist in program evaluation
- Manage equipment, supplies and materials
- Assess student performance and advise students on academic challenges
- Attend departmental and institutional meetings, events, and/or liturgies

Qualifications:

- A Master's in TESOL, TEFL, ESL or a related area; a doctorate is preferred but not required
- Must have a minimum of one (1) year of full-time or two (2) years of part-time experience as an ESL/ESOL instructor
- Proficiency in planning and teaching ESL/ESOL classes
- Excellent communication skills and the ability to relate in a kind and compassionate way to people from other countries
- High level of emotional intelligence and ability to easily identify and adapt to the needs of international students
- Proficiency in Microsoft Word and Outlook in addition to normal instructional level skills in the use of classroom A/V equipment
- Knowledge of the Roman Catholic tradition and/or a willingness to engage and serve SHSST's mission

Interested candidates are encouraged to submit their cover letter, curriculum vitae (or resumé), and one (1) letter of reference addressed to the Academic Dean (CAO), Dr. Paul G. Monson, at academicvp@shsst.edu.

The review of applications will begin immediately. Interviews will be conducted after Aug. 10, 2026.