

Crime Statistics Collection and Compilation

In conformity with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, as amended in light of the *Violence Against Women Act (VAWA)*, SHSST collects crime statistics on all reported crimes occurring on its campus. The collection of these statistics is the responsibility of the Vice President for Finance and Business Services. The Director of Plant Operations is the Security Officer and the Fire Safety Officer. The record is composed of all crimes that have been reported to Director of Plant Operations or Business Services Office on campus. These statistics are reported annually in the Clery report to the Federal government and posted on the SHSST website. The Vice President for Finance and Business Services, is responsible for submitting these annual reports.

The report includes all reported on-campus incidents for the past three years of:

- Criminal offenses
- Hate crimes
- VAWA Offenses
- Disciplinary actions
- Unfounded Crimes

A summary of the 2019 Campus Safety and Security Survey can be found below the “Other security and safety information.”

Other security and safety information

Access to Buildings

All our facilities are located in two buildings that are connected by a second-story breezeway. All external doors are locked 24 hours a day except the main entrance to the lobby, which is open from 8:30 to 4:30 Monday through Friday. A receptionist is on duty during these hours. One key unlocks all the exterior doors. Internal doors, including private student rooms, can only be opened by keys that are configured to that door. The library is accessible 24 hours a day with the key that opens the external doors.

Fire Safety

The following procedures are to be followed by everyone in the Sacred Heart Monastery/Seminary and School of Theology when the fire alarms are activated:

During school/work days:

- Quickly leave your classroom or office, closing (NOT LOCKING) the door behind you.
- Proceed outside the building, using the nearest exit.
- Proceed to the picnic tables outside the dining room.
- Wait there until an all-clear announcement has been made.

Nights and Weekends:

- Leave your room, closing (NOT LOCKING) your door.
- Knock on the doors of your neighbors to alert them.
- Proceed outside the building, using the nearest exit.
- Proceed to the picnic tables outside the dining room.
- Wait there until an all-clear announcement has been made.

Sexual Harassment/Assault Policies

Employee Non-Harassment Policy/Non-Discrimination Policy

SHSST prohibits discrimination or harassment based on race, color, religion, creed, sex, national origin, age, disability, marital status, veteran status or any other status protected by applicable law. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and is free from discriminatory practices, including, without limitations, harassment. Consistent with its workplace policy of equal employment opportunity, the company prohibits and will not tolerate harassment on the basis of race, color, religion, creed, sex, sexual orientation, national origin, age, disability, marital status, veteran status or any other status protected by applicable law. Violations of this policy will not be tolerated.

Discrimination includes, but is not limited to: making any employment decision or employment-related action on the basis of race, color, religion, creed, age, sex, sexual orientation, disability, national origin, marital or veteran status, or any other status protected by applicable law.

Harassment is generally defined as unwelcome verbal or non-verbal conduct, based upon a person's protected characteristic, that denigrates or shows hostility or aversion toward the person because of the characteristic, and which affects the person's employment opportunities or benefits, has the purpose or effect of unreasonably interfering with the person's work performance, or has the purpose or effect of creating an intimidating, hostile or offensive working environment. Harassing conduct includes, but is not limited to: epithets; slurs or negative stereotyping; threatening, intimidating or hostile acts; or denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group based on their protected characteristic.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal, visual or physical conduct of a sexual nature, when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
2. Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Examples of sexual harassment include unwelcome or unsolicited sexual advances; displaying sexually suggestive material; unwelcome sexual flirtations, advances or propositions, suggestive comments; verbal abuse of a sexual nature; sexually-oriented jokes; crude or vulgar language or gestures; graphic or verbal commentaries about an individual's body; display or distribution of obscene materials; physical

contact such as patting, pinching or brushing against someone's body; or physical assault of a sexual nature.

Student Sexual Harassment Policy

We are committed to providing an environment in which all members of the seminary community are treated with courtesy, respect and dignity. Consistent with this policy, conduct, whether intentional or unintentional, that results in the harassment, sexual or otherwise, of other members of the community will not be tolerated.

All complaints of sexual harassment or any other form of "harassment" will be investigated promptly and, where necessary, immediate and appropriate action will be taken to stop or remedy any such conduct. Any member of the community found in violation of this policy will be subject to disciplinary action, including discharge or dismissal.

Sexual harassment is any conduct of a "sexual" nature that interferes with another person's work performance, formational or academic progress, or creates or may create an intimidating, hostile, or offensive environment.

If you believe in good faith that there has been a violation of this policy, we encourage (in fact we insist) that you report the perceived violation as soon as possible to the appropriate seminary department chair or to the human resource department, who will investigate all allegations promptly, objectively and confidentially.

Emergency phone numbers

Police

9455 W. Loomis Road

Franklin, WI 53132

Emergency: 911

Non-Emergency: 414-425-2522

Fire Department

8901 W. Drexel Avenue

Franklin, WI 53132

Emergency: 911

Fire Department Non-Emergency: 414-425-1420

Aurora Urgent Care:

9200 W Loomis Rd #212

Criminal offense	2017 Total	Occurrences of Hate crimes							
		Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	2016 Total	Occurrences of Hate crimes							
		Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft <i>from</i> a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0

VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.			
Crime	Total Occurrences On Campus		
	2016	2017	2018
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

Arrests - On campus

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2016	2017	2018
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Disciplinary Actions - On Campus

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of persons referred for Disciplinary Action		
	2016	2017	2018
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Unfounded Crimes

If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.

Count unfounded crimes in the year in which they were originally reported.

	Number		
	2016	2017	2018
a. <u>Total unfounded crimes</u>	0	0	0